

WASHOE COUNTY REGIONAL 800 MHz COMMUNICATION SYSTEM

Joint Operating Committee

AGENDA

**Friday ~ January 23, 2015 ~ 10:00 a.m.
Washoe County Administration Complex
Building A – Second Floor Caucus Room
1001 East Ninth Street, Reno, Nevada**

PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: Regional Public Safety Training Center, 5190 Spectrum Parkway, Reno, Nevada; Reno City Hall, One East First Street, Reno, Nevada; Sparks City Hall, 431 Prater Way, Sparks, Nevada; Washoe County Administration, 1001 East Ninth Street, Reno, Nevada; Washoe County Library, 301 South Center Street, Reno, Nevada; and Nevada Department of Transportation, 1263 South Stewart Street, Carson City, Nevada. The support documentation for the items on the agenda, provided to the 800 MHz Joint Operation Committee, is available to members of the public at the County's Technology Services office (1001 E. 9th Street, Building C, second floor, Reno, Nevada), Beth Thompson at (775) 328-2351 or Annette Van Der Wall at (775) 328-2352; and on the County's website at:

<http://www.washoecounty.us/technology/800MHzJointOperatingCommittee.htm>

This notice may also be found on the State of Nevada Public Notice website at: <https://notice.nv.gov>

The 800 MHz Joint Operating Committee may consider items on the agenda out of order.

The 800 MHz Joint Operating Committee may combine two or more agenda items for consideration.

The 800 MHz Joint Operating Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Time Limits – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment specific to the action item of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 800 MHz Joint Operating Committee meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business – The 800 MHz Joint Operating Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments – The 800 MHz Joint Operating Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 800 MHz Joint Operating Committee. However, responses from 800 MHz Joint Operating Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 800 MHz Joint Operating Committee will consider, 800 MHz Joint Operating Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 800 MHz Joint Operating Committee meeting agenda. The 800 MHz Joint Operating Committee may do this either during the Public Comment item or during the following item: **“800 MHz JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item).”

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify the Washoe County Manager's Office, 328-2000, 48-hours before the meeting.

800 MHz Communications System Joint Operating Committee

AGENDA

January 23, 2015

Page 2 of 4

1. **CALL TO ORDER, ROLL CALL AND INTRODUCTION OF NEW MEMBERS** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] - Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Joint Operating Committee agenda. The 800 MHz Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Joint Operating Committee as a whole.
3. **ELECTION OF OFFICERS:** 1) *Chair*; 2) *Vice-chair*; and 3) *Secretary*
4. **APPROVAL OF THE OCTOBER 17, 2014, MINUTES** [For possible action]
5. **CORRESPONDENCE** [Non-action item] – Tim Leighton
6. **FISCAL YEAR 2015-2016 800 MHz OPERATIONS AND MAINTENANCE BUDGET** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify the proposed Fiscal Year 2015-2016 Operations and Maintenance Budget.* Gary Beekman – Washoe County Technology Services
7. **NEVADA PUBLIC SAFETY COMMUNICATIONS COMMITTEE (NPSCC)** [Non-action item] – *An informational update and possible direction to staff on recent activities of the NPSCC.* Mike Brown
8. **ACCEPTANCE OF THE PROPOSED 2015 MEETING SCHEDULE:** [For Possible Action] - *Friday, April 17, 2015; Friday, July 17, 2015; and Friday October 16, 2015.*
9. **OVERVIEW OF THE REGION'S HOSPITALS USE OF WCRCS (Washoe County Regional Communications System)** [Non-action item] – *An informational overview of the Region's hospitals use of the Washoe County Joint 800 MHz Communications System.* Christina Conti – Washoe County Health District
10. **SYSTEM INFRASTRUCTURE UPGRADE PROJECTS** [For Possible Action] - *A review, discussion, and possible direction to staff to work with the Nevada Department of Transportation (NDOT) on their point to multipoint data and video gathering and distribution system to be hosted at select WCRCS communications facilities and other ongoing infrastructure projects.* Shawn Tayler - Regional Communications Coordinator and/or Jim Whalen - NDOT Information Technology Professional IV.
11. **SYSTEM WIDE RADIO TRAINING PROGRAM** [For possible action] – *A review, discussion and possible direction to staff on the development and funding for a System-wide Radio Training Program.*

800 MHz Communications System Joint Operating Committee

AGENDA

January 23, 2015

Page 3 of 4

12. **DEVELOPMENT OF SMART PHONE APPS AND WEB BASED REFERENCE AND TRAINING PROTOTYPES** [For possible action] – *A review, discussion and possible action to recommend that the 800 MHz JOC (Joint Operating Committee) approve, deny or otherwise modify a recommendation to authorize the use of UNR (University of Nevada) Computer Science students to assist the Technical Working Group in developing prototype smart phone and web applications that are intended to allow WCRCS (Washoe County Regional Communications System) end users ready access to system information, Standard Operating Guides, Radio Operation Guides and agency specific information related to their radio communication; Also to authorize the expenditure of not more than \$2,500.00 for cost related to this project to include material cost and the payment of students of up to \$16.00 per hour through the UNR Intern Program. Shawn Tayler – Regional Communications Coordinator*
13. **FUTURE FUNDING OF WCRCS (Washoe County Regional Communications System) TRAINING PROGRAM** [For possible action] - *A review, discussion and possible action to recommend that the 800 MHz JOC (Joint Operating Committee) approve, deny or otherwise modify a recommendation to identify and fund a line item in future WCRCS budgets to provide for the completion of smart phone and web based reference and training project and to allow for the future updates and upgrades to that program and to provide for other training opportunities that may become available; suggested funding amount of \$5,000.00 per fiscal year. Shawn Tayler – Regional Communications Coordinator*
14. **CONSULTANT REPORT ON THE FUTURE P25 PHASE 2 COMMUNICATIONS SYSTEM** [Non-action item] – *An informational update on the P25 Phase 2 Communications system and it likely impact on areas of limited coverage.*
15. **RADIO STUDY/UPGRADE REQUIREMENTS FOR LARGE COMMERCIAL STRUCTURES** [Non-action item] – *An informational update on the current requirements to conduct radio studies and communications improvement for large commercial structures when undergoing major remodel/renovation.*
16. **FUNDING REQUEST FOR BI-DIRECTIONAL AMPLIFIER FOR J.A. NUGGET – (Sparks, Nevada)** [For possible action] – *A review, discussion and possible direction on the next steps on a request to fully or partially fund Bi-Directional (BDA) equipment and installation at the J. A. Nugget (Sparks, Nevada), including, but not limited to vendor responses, information on costs shared with the City of Sparks and/or J. A. Nugget, ongoing maintenance costs as well setting a potential precedent resulting in similar funding requests.*
17. **800-MHz REGIONAL COMMUNICATIONS SYSTEM STATUS UPDATE** [Non-action item] – *An informational update on the status of the communications system. Shawn Tayler – Regional Communications Coordinator*

800 MHz Communications System Joint Operating Committee

AGENDA

January 23, 2015

Page 4 of 4

18. **800-MHz REGIONAL COMMUNICATION SYSTEM: REMSA (Regional Emergency Medical Services Authority) Sponsorship:** [For possible action] – *A review, discussion and possible action/direction to approve, deny or otherwise modify the 800 MHz Users Committee recommendation on participating agency sponsorship of REMSA (Regional Emergency Medical Services Authority) use of the 800-MHz Washoe County Regional Communication System.* Ryan Sommers
19. **800 MHz USERS COMMITTEE UPDATE** [For possible action] – *A review, discussion and possible direction on recent actions/recommendations of the 800 MHz Communications System Users Committee.* Ryan Sommers
20. **COMMUNICATIONS SYSTEM RADIO UPDATE** [For possible action] – *A review, discussion and possible direction to staff to work with NDOT (Nevada Department of Transportation), NV DPS (Nevada Department of Public Safety) and NV Energy on testing and evaluating possible new radio system technologies.* Shawn Tayler – Regional Communications Coordinator
21. **EMERGENCY ITEMS** [For possible action]
22. **800 MHz JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – *The next meeting of the 800 MHz JOC (Joint Operating Committee) is Friday, April 17, 2015.*
23. **PUBLIC COMMENTS** [Non-action item] - Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Joint Operating Committee agenda. The 800 MHz Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Joint Operating Committee as a whole.
24. **ADJOURNMENT** [Non-action item]